



# Youth With A Mission

## Butuan City

### Mindanao Philippines

## Guide to Completing STAFF Application

Thank you for applying to Youth With A Mission, Butuan City, Mindanao, Philippines. **(YWAM Butuan)**

### Before you begin

We urge you to take the first and most important step of seeking God's guidance through prayer, Bible study and counsel from your Pastor, mature Christian friends and family, before considering any type of involvement in ministry.

Please note that a minimum commitment of two years is required.

### The Staff Application Process

Pre-requisite requirement to be Staff: complete a YWAM Discipleship Training School (DTS). You can apply at any time after your DTS outreach is completed, but a decision on your application will not be made until after the completion of your DTS.

Leadership will prayerfully consider your application and contact you with its decision.

**1. Application Form:** The following must be submitted for your application to be processed. If a question does not apply to you, write "NA" in the space provided. Husbands and wives must complete separate applications.

**2. Photograph:** If you are new to YWAM Butuan, please attach a small photo of yourself with the application.

**3. Reference Forms:** The YWAM Leader Reference Form and the Pastor Reference Form must be completed and submitted to YWAM Butuan by the Leader and Pastor.

However, if you are an existing YWAM Staff transferring from another location to YWAM Butuan, only the YWAM Leader Reference Form must be completed and submitted by the Leader.

These forms are kept confidential. The Pastor and/or YWAM Leader needs to mail it directly to YWAM Butuan (address below).

**4. Background Information:** (*Your Personal Call to Missions*)

Please answer the following questions, describing your desire to be a part of YWAM: (Please answer on a separate piece of paper)

**a. How did God call you personally to missionary service?**

**b. (For families) How did God call your family to missionary service?**

**c. How does your immediate family feel about your decision to enter missions?**

**d. Describe how you were influenced to apply for staff at YWAM Butuan?**

**e. What do you plan to do as a missionary here in Butuan and in the future?**

**f. Are there any traumas, issues or situations which may affect your calling and commitment to YWAM (current/pending legal proceedings, domestic or family matters, divorce, deaths, separations)?**

### Financial Support

YWAM Staff are responsible for trusting God for their own financial needs. We recognize the importance of being sent out with the blessing of a home church, secure in knowing that you have a firm foundation of prayer and financial support.

A sufficient amount of finances pledged (or available by other means) is regarded as one confirmation of God's call for you to serve in ministry. Please be aware that you will need sufficient funds to pay for staff fees, housing, food, medical, transportation and all other personal needs.

**Please post or email your completed form to:**

**Youth With A Mission (YWAM Butuan)**

**C/o Nelson B. Malaque**

**Villanueva Residence, #326 Paula Village, T.Calo Ext., 8600 Butuan City, Philippines**

**Email Address: [malaquenelsneng97@gmail.com](mailto:malaquenelsneng97@gmail.com)**

If you have questions or concerns please contact Nelson Malaque at the above address or phone: 0912-2659186





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## Staff Application Form

**IMPORTANT:**

**PLEASE ATTACH  
PHOTO OF YOURSELF  
HERE**

Intended date to begin as Staff (if accepted): \_\_\_\_\_  
(NOTE: Minimum two year commitment) Day/Month/Year

Name: \_\_\_\_\_  
Title(Mr/Mrs/Dr), Family/Last Name, First Name, Middle Name, Preferred Name

Male  Female  Intersex **Birth Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Marital Status:**  Single,  Engaged: \_\_\_\_/\_\_\_\_/\_\_\_\_

Married: \_\_\_\_/\_\_\_\_/\_\_\_\_,  Widowed: \_\_\_\_/\_\_\_\_/\_\_\_\_,  Separated: \_\_\_\_/\_\_\_\_/\_\_\_\_,  Divorced: \_\_\_\_/\_\_\_\_/\_\_\_\_

Current Address: \_\_\_\_\_  
Street Address, City, State/Province, Postal/Zip Code, Country

Phone Number/s: \_\_\_\_\_ Current Address Valid Until: \_\_\_\_\_

Address in Butuan: \_\_\_\_\_  
House/Unit/Lot Number, Street Address, Barangay, City

Email Address: \_\_\_\_\_

### **YOUR FAMILY:**

#### **Who to Contact in Emergency:**

**First** Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Second** Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

#### **Details of People who will Accompany You:**

**Fiancé/e or Spouse:** \_\_\_\_\_  
Title(Mr/Mrs/Dr), Family/Last Name, First Name, Middle Name, Preferred Name

Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Passport #: \_\_\_\_\_ Country: \_\_\_\_\_

**Dependents:** How many? \_\_\_\_\_ (please provide details on a separate piece of paper, if required)

Name: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Passport #: \_\_\_\_\_

Name: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Passport #: \_\_\_\_\_

### **YOUR PASSPORT INFORMATION:**

Full Name (on Passport): \_\_\_\_\_ Passport #: \_\_\_\_\_

Where Passport Issued: \_\_\_\_\_ Passport Expiry: \_\_\_\_/\_\_\_\_/\_\_\_\_ Citizenship: \_\_\_\_\_

Have you ever been refused a visa?  No  Yes

If yes, give nation and reasons: \_\_\_\_\_





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**Butuan City**  
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**LANGUAGES:**

Languages spoken in decreasing order of fluency: \_\_\_\_\_

**EXPERIENCE AND EDUCATION INFORMATION:**

**Your DTS Lecture Phase and Outreach:**

DTS Lecture Phase: \_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_ \_\_\_\_\_  
 Month/Yr to Mth/Year Location Leader's Name

DTS Outreach: \_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_ \_\_\_\_\_  
 Month/Yr to Mth/Year Main Outreach Locations Leader's Name

**List YWAM U of N Degree or other YWAM schools you have completed:**

\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_ \_\_\_\_\_  
 Mth/Yr to Mth/Yr U of N Degree/YWAM School Location College Dean/Leader's Name

\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_ \_\_\_\_\_  
 Mth/Yr to Mth/Yr U of N Degree/YWAM School Location College Dean/Leader's Name

**List most recent YWAM Staff position:**

\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_ \_\_\_\_\_  
 Mth/Yr to Mth/Yr YWAM Position Location Leader's Name

Reason for leaving: \_\_\_\_\_

**List significant jobs, formal qualifications, skills:** \_\_\_\_\_

**YOUR CHURCH BACKGROUND:**

Church Denomination: \_\_\_\_\_ Your involvement: \_\_\_\_\_

**REFERENCES:**

Please have the enclosed references completed and sent to YWAM Butuan. If being sent by mail, we recommend you provide a stamped envelope addressed to YWAM Butuan (address shown on the "Guide to Completing STAFF Application"). We cannot process your application until these forms are received. Please list the names and addresses of your references below:

**Please, no family members giving references.**

YWAM Leader: \_\_\_\_\_  
 Name Street Address City State/Province Postal/Zip Code Country

Leader's Phone#/Email: \_\_\_\_\_

Pastor: \_\_\_\_\_  
 Name Street Address City State/Province Postal/Zip Code Country

Pastor's Phone#/Email: \_\_\_\_\_





# Youth With A Mission

## Butuan City

### Mindanao Philippines

## Pastor Reference Form

**TO THE APPLICANT:** Please write your name and sign and date the waiver (below). Then forward to your Pastor, this Form together with a stamped envelope addressed to YWAM Butuan, as shown at the end of this Form.

**Applicant's Name:** \_\_\_\_\_  
Family/Last Name                      First Name                      Middle Name

**I, the above named applicant, WAIVE any right I have to read or obtain copies of this Pastor Reference knowing that this waiver is NOT required as a condition of admission.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ (day/month/yr)

**TO THE PASTOR:** The above-named applicant has applied to volunteer as a staff member at Youth With A Mission (YWAM) in Butuan City, Philippines.

**YWAM is a missions-oriented international, interdenominational Christian missionary organization founded in 1960. YWAM has more than 1,100 locations in over 180 nations across all six continents. Its purposes include training, evangelism and mercy ministries.**

**Serious consideration is given to your comments, so please complete this form carefully.**

**Further, your prompt attention in completing this form (within 7 days) is important.**

**This information will be treated confidentially. Thank you for your assistance.**

**Please check the following and comment where necessary (Please use additional paper, if required):**

How well do you know the applicant?  Very Well  Well  Casually

How long have you known the applicant?  Years &  Months

How long has the applicant attended your church?  Years &  Months

Initiative:  Above Average  Average  Below Average. \_\_\_\_\_

Social Adaptability:  Above Average  Average  Below Average. \_\_\_\_\_

Concern for Others:  Above Average  Average  Below Average. \_\_\_\_\_

Ability to Follow:  Above Average  Average  Below Average. \_\_\_\_\_

Leadership:  Above Average  Average  Below Average. \_\_\_\_\_

Judgment/Decision Making:  Above Average  Average  Below Average. \_\_\_\_\_

Emotional Stability:  Above Average  Average  Below Average. \_\_\_\_\_

Teamwork:  Above Average  Average  Below Average. \_\_\_\_\_

Teachable:  Above Average  Average  Below Average. \_\_\_\_\_

Health:  Above Average  Average  Below Average. \_\_\_\_\_

Personal Hygiene & Care:  Above Average  Average  Below Average. \_\_\_\_\_

Mental Ability:  Quick to Comprehend  Average  Slow. \_\_\_\_\_

Industrious:  Hard Worker  Average  Lacks Persistence. \_\_\_\_\_

Reliability:  Above Average  Average  Below Average. \_\_\_\_\_

Co-operative:  Works Well With Others  Avoids Group Activities. \_\_\_\_\_

Flexible:  Open to Change  Average  Resists Change. \_\_\_\_\_

Christian Character:  Well Balanced  Average  Unstable. \_\_\_\_\_

Disposition:  Cheerful  Average  Reserved. \_\_\_\_\_

Punctuality:  Punctual  Average  Often Late. \_\_\_\_\_

Financial Responsibility:  Honest & Pays Debts  Average  Neglectful. \_\_\_\_\_





**Youth With A Mission**  
**Butuan City**  
**Mindanao Philippines**

**General Observations and Comments:**

1. In what ways has the applicant been involved in your church and its programs? \_\_\_\_\_  
 \_\_\_\_\_
  2. Does the applicant display high moral standards?  Yes  No: please explain \_\_\_\_\_  
 \_\_\_\_\_
  3. Which of the following would describe the applicant's Christian character? (Please check all that apply)  Mature  Contagious  
 Genuine  Growing  Over-emotional  Superficial  Mentoring  Evangelist  Disciple Others  Teacher
  4. What areas of strength and spiritual gifts have you observed in the applicant? \_\_\_\_\_  
 \_\_\_\_\_
  5. What areas of weakness/personal struggles have you observed in the applicant? \_\_\_\_\_  
 \_\_\_\_\_
  6. Would you enjoy having this person work on a team with you?  Yes  No: please explain \_\_\_\_\_
  7. Would you recommend the applicant?  Wholeheartedly  With some reservation  Not at all
- Other Comments: \_\_\_\_\_

**Church Details:**

1. Church Name: \_\_\_\_\_ Denomination: \_\_\_\_\_
2. Were you and your church aware of the applicant's intentions to become a missionary with YWAM?  Yes  No
3. Would your congregation/group consider financially supporting the applicant?  Yes  No
4. Is your congregation/group standing behind the applicant with enthusiasm and prayer?  Yes  No

**I declare that the contents of this confidential reference are correct and true to the best of my knowledge.**

\_\_\_\_\_  
 Signature                                      Name                                      Address                                      Date (dd/mm/yy)

**Please post or email your completed form to:**  
**Youth With A Mission (YWAM Butuan)**  
**C/o Nelson B. Malaque**  
**Villanueva Residence, #326 Paula Village, T.Calo Ext., 8600 Butuan City, Philippines**  
**Phone: 09122659186 Email Address: [malaquenelsneng97@gmail.com](mailto:malaquenelsneng97@gmail.com)**





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## YWAM Leader Reference Form

**TO THE APPLICANT:** Please write your name and sign and date the waiver (below). Then forward to your YWAM Leader, this Form together with a stamped envelope addressed to YWAM Butuan, as shown at the end of this Form.

**Applicant's Name:** \_\_\_\_\_  
Family/Last Name                      First Name                      Middle Name

**I, the above-named applicant, WAIVE any right I have to read or obtain copies of this YWAM Leader Reference knowing that this waiver is NOT required as a condition of admission.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ (day/month/yr)

**TO THE YWAM LEADER:** The above-named applicant has applied to volunteer as a staff member at Youth With A Mission (YWAM) in Butuan City, Philippines.

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**This information will be treated confidentially. Thank you for your assistance.**

**Please check the following and comment where necessary (Please use additional paper, if required):**

How well do you know the applicant?  Very Well  Well  Casually

How long have you known the applicant?  Years &  Months

How long has the applicant been involved in your ministry?  Years &  Months

Initiative:  Above Average  Average  Below Average. \_\_\_\_\_

Social Adaptability:  Above Average  Average  Below Average. \_\_\_\_\_

Concern for Others:  Above Average  Average  Below Average. \_\_\_\_\_

Ability to Follow:  Above Average  Average  Below Average. \_\_\_\_\_

Leadership:  Above Average  Average  Below Average. \_\_\_\_\_

Judgment/Decision Making:  Above Average  Average  Below Average. \_\_\_\_\_

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**General Observations and Comments:**

1. In what ways has the applicant been involved in your ministry and its programs? \_\_\_\_\_

\_\_\_\_\_

2. Does the applicant display high moral standards?  Yes  No: please explain \_\_\_\_\_

\_\_\_\_\_

3. Which of the following would describe the applicant's Christian character? (Please check all that apply)  Mature  Contagious

Genuine  Growing  Over-emotional  Superficial  Mentoring  Evangelist  Disciple Others  Teacher

4. What areas of strength and spiritual gifts have you observed in the applicant? \_\_\_\_\_

\_\_\_\_\_

5. What areas of weakness/personal struggles have you observed in the applicant? \_\_\_\_\_

\_\_\_\_\_

6. Would you enjoy having this person work on a team with you?  Yes  No: please explain \_\_\_\_\_

7. Would you recommend the applicant?  Wholeheartedly  With some reservation  Not at all

Other Comments: \_\_\_\_\_

8. Were you aware of the applicant's intentions to become Staff with YWAM Butuan?  Yes  No

9. Do you intend to support the applicant financially and/or in prayer?  Yes  No

**I declare that the contents of this confidential reference are correct and true to the best of my knowledge.**

Signature \_\_\_\_\_ Full Name \_\_\_\_\_ Date (dd/mm/yy) \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_ Country \_\_\_\_\_

Phone# \_\_\_\_\_ Email: \_\_\_\_\_

**Please post or email your completed form to:**

**Youth With A Mission (YWAM Butuan)**

**C/o Nelson B. Malaque**

**Villanueva Residence, #326 Paula Village, T.Calo Ext., 8600 Butuan City, Philippines**

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